

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
1 APRIL 2020
7:30 P.M.
REGULAR MEETING
DRAFT AGENDA

The Board of Trustees of the Village of Brewster is holding a virtual regular meeting at 7:30 PM, on April 1, 2020 through Zoom Meeting. The Meeting ID is 207 812 8623 and the phone number needed to call in is 1-929-205-6099.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees; Mary Bryde, George Gaspar, Tom Boissonnault
Village Police Chief:
Village Engineer: Todd Atkinson
Village Counsel: Anthony Molé
Clerk & Treasurer: Michelle Chiudina
Deputy Clerk-Treasurer:

Absent:

John Del Gardo

Donna Milazzo

Pledge to flag.

Notation of Exits

Counsel Mole'

Mayor opens Piccini 2nd

Regular Meeting

1. Monthly Reports

- 1.1. DPW Report for March, 2020. Domenic Consentino emailed his report to the Village Board. Mr. Consentino asks if the Board has any questions and the Board notes there are none. Mayor Schoenig motions to accept the DPW Report, Trustee Boissonnault 2nd, all in favor 5 to 0.
- 1.2. Planning Board Reports for March, 2020. Chairman Rick Lowell sent an email to the Board regarding the notice of no activity for the month of March. Mayor Schoenig motions to accept the March, 2020 Planning Board report of no activity, George Gaspar 2nd, all in favor 5 to 0. Copy will be attached to the minutes.
- 1.3. Engineer's Reports for March, 2020. Todd Atkinson of Folchetti & Associates presents the Engineer's Report for March, 2020 to the Village Board. Mayor Schoenig Motions to accept the Engineer's Report for March, 2020, Trustee Bryde 2nd, all in favor 5 to 0. Copy will be attached to the minutes.
- 1.4. Zoning Board of Appeals Report. Mayor Schoenig motions to accept a report of no activity, as there has not been a meeting for the Zoning Board of Appeals, Trustee Gaspar 2nd, all in favor 5 to 0.

2. Financial Report. The 2020-2021 Budget was sent out to all the Village Board members and a copy will be available in our office. If the public would like to view the budget, a copy can be sent via email. Clerk Chiudina mentions that she will have budget adjustments by the May meeting. She notes that refuse bills have gone out and a number of people have been calling to ask if we are going to extend the penalty date in light of everything that is happening. The Board recommends going on the monthly budget for refuse if there are financial difficulties. The penalty date will be extended for 2 weeks, making the last day to pay the refuse without penalty is April 15, 2020. Mayor Schoenig motions to extend the penalty date for refuse to April 15, 2020, Trustee Boissonnault 2nd, all in favor 5 to 0.
 - 2.1. Extension of Payment Plan Arrears Payments. Two property owners have sent emails to Clerk Chiudina, which she distributed to the Board and asked for an extension of payment plan arrears. Both property owners requested 90 days and Clerk Chiudina suggested 30 days, with the option to extend at the owners wishes, as we do not know how long this situation will last. The Board agrees the 30-day extension is fair.
 - 2.2. Account 76 is requesting to be put into a payment plan with the Village. The property owner called Clerk Chiudina to make arrangements and she offered him a payment plan to allow his payments to be done within the year. The property owner did not feel he could make the payments and stay current with his bills at the same time and is requesting a lower amount, which would extend his payment plan to over a year. Deputy Mayor Piccini asked if the

payment plan would go into effect now or put off for a while and Clerk Chiudina explains that the property owner is able to start the plan on April 15, 2020. Clerk Chiudina also requested that the property owner put a request into writing but she did not receive anything. Deputy Mayor Piccini said we really cannot make a decision right now since we do not have enough information but if there is an accommodation we can make and then revisit in the future. Clerk Chiudina will contact the property owner and determine an amount to pay monthly and will send the Board the agreement to review. Trustee Boissonnault notes that the Board should start to figure out what the policy will be for the accounts that need extensions and are having issues paying their bills. Counsel Molé said the Village has the ability to amend utility agreements as they see fit. Trustee Gaspar would also like some more information before making a decision. Clerk Chiudina will have more information at the next meeting.

2.3. There will be a work session via zoom next Wednesday, April 8, 2020 at 7:30 pm, and a public hearing via zoom Wednesday, April 15, 2020 at 7:30 pm.

3. Water Rate Increase for Inside & Outside Users. Clerk Chiudina reads the proposed water rate increases for inside and outside Village users.

Inside Village Water Users:

Item:	Current:	Increase to:
Base Charge:	\$24 (\$8 a month)	\$30 (\$10 a month)
27.4 gallons per day	\$0.0144	\$0.018
82.1 gpd	\$0.0144	\$0.018
328/7 gpd	\$0.02	\$0.025
438 gpd	\$0.028	\$0.033

Outside Village Water Users:

Item:	Current:	Increase to:
Base Charge:	\$15 (\$5 a month)	\$21 (\$7 a month)
Unlimited gpd	\$.023	\$.029

There is a discussion among the Board about the rates and when to increase them as the rates would not go into effect until the July water bill. Mayor Schoenig states that the proposed water rate increase will be tabled for next meeting Wednesday, April 15, 2020.

4. Allowing Retiree to Join NYSHIP (Supplemental Part B Policy). Mayor Schoenig motions to allow the retiree to rejoin NYSHIP for the Supplemental Part B Policy, as long as NYSHIP agrees, Trustee Bryde 2nd, all in favor 5 to 0.
5. March 18, 2020 Minutes for approval. Trustee Bryde approves the minutes from the March 18, 2020 meeting, Trustee Gaspar 2nd, all in favor 5 to 0.
6. Vouchers Payable – Trustee Bryde reviewed the vouchers in the office today and everything is in order.

6.1. A -	GENERAL FUND	\$10,707.78
6.2. C –	REFUSE & GARBAGE	19,357.38
6.3. F -	WATER FUND	4,385.89
6.4. G -	SEWER FUND	64,621.37
6.5. TA -	TRUST & AGENCY	5,953.96

Total Vouchers Payable	\$105,026.38
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Mayor Schoenig motions to accept the vouchers payables as written, Trustee Gaspar 2nd all in favor 5 to 0.

7. Other Business
 - 7.1. Trustee Bryde commented that everything is getting canceled due to the circumstances. Mayor Schoenig will reach out to the Brewster Little League regarding the parade and ceremony on April 18, 2020.
 - 7.2. Mayor Schoenig mentions the Village has suffered a great loss with the passing of Jack Gress. He was the type of individual you could ask anything and Jack would help you out. Jack Gress was the heart of Brewster. Mayor Schoenig notes that the Village has lost two outstanding people. Jack Gress and Richard Stockburger will be sorely missed. This loss will be felt by the community. Trustee Bryde comments the community has had a great loss. The family of Jack Gress would like to continue the 911 Memorial Service in his honor. Deputy Mayor Piccini remembers the civil service that Jack Gress and Richard Stockburger did for committees they were on and the community has had a significant loss.
8. New Business
 - 8.1. Mayor Schoenig would like to thank the Village Police and Highway Department as they continue to work. The Mayor also extended a thank you to Erik Siuda, 8 Golden Falcons Tattoo Company and Ken Cord, a local Village

resident, for donating gloves to the Village Police. We are all thankful for their services. The Village Office has been posting information from the Putnam County Health Department regarding the Coronavirus Pandemic, and we commend them on all their hard work in keeping us informed.

8.2. Trustee Bryde thanks Clerk Chiudina. She has persevered through these difficult times.

9. Public Comment

9.1. Robert Cinque submitted an application for a zoning change on VNR, 861 Rt. 22. The Board needs to hear from the building department that it is completed and then it can be put on the agenda.

9.2. Scott Seaman, Board of Education, said they feel our pain of what we are going through with budgets and cuts, and appreciate all the work the Village is doing.

10. Mayor Schoenig motions to adjourn the meeting, Trustee Bryde 2nd, all in favor 5 to 0.



VILLAGE OF BREWSTER

INCORPORATED 1894

JAMES J. SCHOENIG, MAYOR

CHRISTINE PICCINI, DEPUTY MAYOR

TRUSTEES: | TOM BOISSONNAULT | MARY BRYDE | GEORGE GASPAR

CLERK & TREASURER

MICHELLE CHIUDINA

DEPUTY CLERK-TREASURER

DONNA MILAZZO

HIGHWAY SUPERINTENDENT

DOMENIC CONSENTINO

VILLAGE COUNSEL

ANTHONY MOLÉ

GREG FOLCHETTI

POLICE COMMISSIONER

JAMES J. SCHOENIG

POLICE CHIEF

JOHN DEL GARDO

PLANNING BOARD CHAIR

RICK LOWELL

ZONING BOARD OF

APPEALS CHAIR

TODD GIANGUZZI

1. Hydrant flushing will be April 15th
2. Still waiting on parking meter parts, will try contacting company again
3. Setting up company to do striping on streets once it warms up.
Going to sign contract and fax back that way we can be put on schedule.
I did get two quotes.
4. Date for **Wells park** opening. Just want to know start going in to do clean up.
5. **Marvin ave** paving. Will call Paleen to see what their schedule is.
6. **Park st paving**. Mill and pave top half between Main st and Marvin ave while they pave Marvin.

50 MAIN STREET
BREWSTER, NY 10509
PUTNAM COUNTY
TEL: 845.279.3760
FAX: 845.278.7653
BREWSTERVILLAGE-NY.GOV

Village of Brewster, NY
Planning Board Report, 2020
April 1, 2020

Rick Lowell, chairman

Janet Ward, vice chairman

David Kulo

Katy New

Marti Foster

Greg Folchetti, attorney- Costello & Folchetti

Todd Atkinson, PE- J.R. Folchetti & Assoc.

Cathy Chiudina, secretary

Planning Board Meeting Date: Third Tuesday of the Month, 7:30PM, Village Hall

Meeting date: March 17, 2020

In Attendance:

1. There being no new business before the board, no meeting was held for March.
2. Old business: none.
3. New business: none.
4. Motion to adjourn

Respectfully,

Rick Lowell, chairman

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. <u>GENERAL INFORMATION</u>		
Report No: 3 of 2020	Date: 4/01/2020	Contract No:
Facility Name: VOB / PLANNING BOARD REVIEW AND CONSULTATION		

2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including:	
a.	Projects reviewed this month (attach additional pages as needed)
	<ul style="list-style-type: none"> • 538 North Main Street - 1 hour
b.	Status of Planning Board projects (attach additional pages as needed):
	<ul style="list-style-type: none"> • Route 22 Brewster LLC (BP Station) Final Inspections • 538 North Main Street – Construction Ongoing/Amendment Approved • 162 Main Street Ongoing Inspections • 79 Main Street Resolution Requirements; Inspections • 530 North Main Street – Ongoing Inspections
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> • Continue plan review and meetings for B.O.S. Land Development • Perform final inspections on Route 22 Brewster LLC (BP Station) Site, when needed • Perform site inspection at 538 North Main Street, when needed • 530 North Main Street, Ongoing Inspections • Perform inspections at 162 Main Street, when needed • Perform site inspection at 79 Main Street, when needed

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. <u>GENERAL INFORMATION</u>		
Report No: 3 of 2020	Date: 4/01/2020	Contract No:
Facility Name: VOB / EPA Stormwater Phase II Regulations		

2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including :	
a.	Activities completed this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Maintained monthly stormwater maintenance/good housekeeping reports quantifying the number of pounds of litter and the amount of sand cleaned up throughout the Village
b.	Status of activities in progress this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Begin to compile data for 2019-2020 NYSDEC Annual MS4 Report • Begin completion of NYSDEC Annual Report
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> • Present/Publish Annual Report for comment by the Village Board and the Public

